

**MINUTES OF A MEETING OF COUNCIL OF THE VILLAGE OF DRAKE  
HELD ON DECEMBER 16, 2021**

**PRESENT: MAYOR; PETER NICHOLSON, RORY ANDERSON, ERICA THIELE, AND ERIN RICHARD, TERRY WILLEMS**

**REGRETS: Public Works Foreman – Trevor Bergen  
STAFF Administrator – Pierrette Woynarski**

*CALL TO ORDER:*

**A QUORUM BEING PRESENT THE MEETING WAS CALLED TO ORDER BY MAYOR NICHOLSON AT 5:05 pm**

*Carried.*

*Delegation:*

**175/2021 Public Work Foreman's Report**

**THIELE, ERICA** That the Foreman's report be accepted as presented and filed accordingly.

*Carried.*

**176/2021 -Agenda**

**WILLEMS, TERRY** That the agenda be adopted as presented.

*Carried.*

**177/2021 – November 18, 2021, Minutes**

**ANDERSON, RORY** That the minutes from the Regular Meeting of Council held on November 18, 2021, be accepted, and adopted as presented.

*Carried.*

**178/2021 – June 21, 2021, Minutes Special Meeting**

**ANDERSON, RORY** That the minutes from the Regular Meeting of Council held on June 21, 2021, Special meeting be accepted, and adopted as presented.

*Carried*

*Business arising:*

*Financials:*

**179/2021 – Finances**

**WILLEMS, TERRY** That we accept and approve the Statement of financial Activities and the Bank Reconciliation, as presented. AND That the Accounts Payable including Cheque numbers 6500 - 6536 plus, EFT Manual 165-Man to 181-Man Totaling \$156,250.04 be approved for payment and form part of these Minutes.

*Carried*

*Correspondence:*

- E.1 WCB Rates,
- E.2 BHP Jansen Project Information
- E.3 Technical Safety Authority
- E.4 Nor-SASK Board Services
- E.5 Ritchie Brothers
- E.6 TSL Quote

*Business Arising from Correspondence:*

**180/2021 - Board of revision**

**RICHARD, ERIN** That the Village of Drake Council Members appoints Nor-SASK Board Services as Board of Revision

***Carried.***

**181/2021 - Correspondence**

**THIELE, ERICA** That all Correspondences be accepted as presented and filed accordingly.

***Carried.***

*Committee Reports:*

- a) REACT (Terry)
- b) Cemetery (Rory)
- c) Wheatland Regional Library Board (Peter)
- d) Manitou Regional Park (Erica)
- e) Fire Board (Rory)
- f) Carlton Trail Health Foundation (Peter)
- g) MSMA (Peter)
- h) Housing Authority (Erin)
- i) Recreation Board (Erin)
- j) Revitalization committee (Erin & Erica)

**182/2021 – Twinkle Tours Prize**

**RICHARD, ERIN** That council accept the Winners list presented by a Lanigan resident and the prizes be paid out as follows: First Prize: \$100.00, Second Prize \$75.00, Third Prize \$50.00.

***Carried.***

**183/2021 – Committee Reports**

**THIELE, ERICA** That council accept the oral reports as presented.

***Carried.***

**184/2021 – Administrator Report**

**ANDERSON, RORY** That we accept the administrator's oral report as presented.

***Carried.***

*New Business:*

**185/2021 - Appointment of Committee members**

**WILLEMS, TERRY** That the council members for the Village of Drake, appoints the following council members as committee members.

HR committee:	Terry Willems, Peter Nicholson, Administrator
REACT	Terry Willems
Wheatland Regional Library Board	Peter Nicholson
Manitou Regional Park	Erika Thiele
Fire Board	Rory Anderson
Carlton Trail Health Foundation	Peter Nicholson
MSMA	Peter Nicholson, Erin Richard
Housing Authority	Erika Thiele
Recreation Board	Erin Richard
EMO Coordinator -	Tabled
District Board of Revision	Appointed Nor-SASK Board Services
Revitalization Committee	Erika Thiele, Erin Richard
Capital Asset	All of Council
Returning Officer	Administrator

***Carried.***

**186/2021 - Revitalization Committee - Grant application Resolution "in Principle" approval via E-mail -**

**RICHARD, ERIN** That the email circulated on December 2, 2021, to Approve "In Principle" to rescind resolution # 114/2021 dated August 25, 2021 - Grant application.

"That council rescinds resolution # 114/2021 and that the Village of Drake Council approves the grant application submitted by the Revitalization committee for new Playground equipment of \$250,000.00 And that the Village of Drake will contribute up to \$62,500.00 for playground equipment and shelterbelt project (Stage 1), be approved

**Carried.**

**187/2021 - Salary Increases**

**THIELE, ERICA** That the Village of Drake council members approve of the following salary increases:

Herb Friesen	6.25%
Jennifer Siegfried	6.48%
Trevor Bergen	5.62%
Sherri Schickerowski	5.62%
Pierrette Woynarski	as per UMAAS Schedule

**Carried.**

**188/2021 – Council members indemnity**

**NICHOLSON, PETER** That the Council for the Village of Drake approve the July -December indemnity payments to the Mayor and all Councillor's including any meeting expenses. And the remuneration paid to council members to remain unchanged, as per resolution 041-2018, for attendance to municipal business for 2022 as follows: Meeting attendance – whole day - \$85.00, Municipal travel at \$.47 /km, Mileage fees may be increased depending on the outcome of a Carbon Tax in SK.

**Carried.**

**189/2021 - Custom Work Rates for 2022**

**WILLEMS, TERRY** That we maintain and adopt the custom work rates for 2022 as per Schedule 1 to Bylaw #2021-3

**Carried.**

**190/2021 - Audit Fraud Statement and engagement letter**

**RICHARD, ERIN** That the Council for the Village of Drake acknowledge, agrees, and signs the engagement letter from, Dudkey & Company LLP And that Council has discussed and signed the Risk of Fraud document.

**Carried.**

**191/2021 – SUMA Group Benefits Program Renewal**

**THIELE, ERICA** That the Council for the Village of Drake continue the enrollment of their employees in the SUMA Short- & Long-Term Disability, Group Life Insurance, Optional spouse Life, Optional Critical Illness, Extended Health Care, Dental family coverage for 2022 with premiums paid on a cost sharing of 25% employee and 75% employer basis.

**Carried.**

**192/2021 - Year End December 31 payables**

**ANDERSON, RORY** That the Council for the Village of Drake authorize the issuance of cheques for all invoices due and payable as of December 31, 2021, to help complete the year-end procedures for Administration staff, acknowledging that these accounts will be formally reviewed and approved at the January 2022 Council meeting.

**Carried.**

**/2021 – New Zoning Map TABLED**

**193/2021 – Utilities and A/R in Arrears**

**THIELE, ERICA** That all council approves all A/R and utilities that are outstanding after December 31, 2021, are to be transferred to taxes.

***Carried.***

**194/2021 – Utilities and A/R in Arrears**

**WILLEMS, TERRY** That council approves of a \$300.00 petty cash for the Revitalization Committee.

***Carried.***

**195/2021 – Next Regular Meeting**

**THIELE, ERICA** Moved that the next Regular meeting of the Council of the Village of Drake be held on February 17, 2022, at the Village office on 117 Francis Street (5:00 PM)."

***Carried***

*Adjournment:*

**174/2021 - adjournment**

**ANDERSON, RORY** That this meeting of Council now be adjourned at 6:45 p.m.

***Carried.***

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Mayor

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Administrator