

MINUTES OF A MEETING OF COUNCIL OF THE VILLAGE OF DRAKE  
HELD ON January 12, 2021. WITH THE FOLLOWING MEMBERS IN ATTENDANCE:  
MAYOR; PETER TERRY WILLEMS, RORY ANDERSON, ERICA THIELE, AND ERIN RICHARD,  
RON QUENNELL - NOT ATTENDING MEETINGS DUE TO COVID-19  
AND ADMINISTRATOR PIERRETTE WOYNARSKI.  
A QUORUM BEING PRESENT THE MEETING WAS CALLED TO ORDER BY MAYOR NICHOLSON AT 6:33 p.m.

**THE FOLLOWING MOTIONS WERE PASSED:**

2021-001 ERIN RICHARD: That the minutes of the meetings of Council held on December 8, 2020, be approved as circulated.

**CARRIED**

2021-002 TERRY WILLEMS: That the Accounts Payable including cheque number 6022-6105 plus, EFT # 574 – 853 20201124,20201218, Totaling 64,568.88 be approved for payment and form part of these Minutes.

**CARRIED**

2021-003 ERICA THIELE: That the Statement of financial activities, Bank Reconciliation, and List of Accounts for Approval be approved and form part of these Minutes.

**CARRIED**

2021-004 TERRY WILLEMS: That all Correspondences be accepted as presented and filed accordingly

**CARRIED**

**Committee Reports**

- a) REACT (Terry)
- b) Cemetery (Rory)
- c) Wheatland Regional Library Board (*Peter*)
- d) Manitou Regional Park (Erica)
- e) Fire Board (Rory)
- f) Carlton Trail Health Foundation (*Peter*)
- g) MSMA (*Peter*)
- h) Housing Authority (Pierrette)
- i) Recreation Board (Pierrette)
- k) Written report from Foremen

2021-005 RORY ANDERSON: That council accept the oral reports as presented.

**CARRIED**

2021-006 PETER NICHOLSON: That the council authorizes the Administrator to hire a Janitor twice a month and up to four times a month as needed.

**CARRIED**

2021-007 ERIKA THIELE: That the Village of Drake renew their Property Self Insurance with SGI for 2021 tabled until Administrator completes transfer of insurance. **CARRIED**

2021- 008 ERIKA THIELE: That The Village of Drake Council members approves of the EFT payments for MEEP, Payroll and Education Taxes by the Administrator. **CARRIED**

2021-09 RORY ANDERSON: That in compliance with *The Municipalities Act* s. 113(2), the Employee Fidelity Bond in the amount of \$500,000 through SGI Policy # Z 08503905-5 for all employees of the Village of Drake be ACCEPTED as being current and in order. **CARRIED**

2021-010 ERIKA THIELE: THAT the Village of Drake appoints the following council members as committee members and delegates:  
HR committee: Terry Willems, Peter Nicholson, Administrator  
REACT Terry Willems  
Wheatland Regional Library Board Peter Nicholson  
Manitou Regional Park Erika Thiele  
Fire Board Rory Anderson  
Carlton Trail Health Foundation Peter Nicholson  
MSMA Peter Nicholson, Erin Richard  
Housing Authority Erin Richard  
Recreation Board Administrator, Erika Thiele  
EMO Coordinator - Administrator, Peter Nicholson  
District Board of Revision – Appointed **Tabled**  
Capital Asset – All of Council

2021-011 ERIN RICHARD: That The Village of Drake Council members approve of the purchase of a new license, and data conversion for the Drake & District Rec Board financial record keeping with Munisoft. **CARRIED**

2021-012 ERIN RICHARD: THAT this meeting be adjourned at 7:44 p.m. **CARRIED**

**Next Regular Meeting: Wednesday February 10, 2021 at 4:30 p.m.**

---

**Reeve**

---

**Administrator**