

**MINUTES OF A MEETING OF COUNCIL OF THE VILLAGE OF DRAKE
HELD ON NOVEMBER 15, 2021**

PRESENT: **MAYOR; PETER NICHOLSON, RORY ANDERSON, ERICA THIELE, AND ERIN RICHARD,**

REGRETS: **Public Works Foreman – Trevor Bergen (called out WTP)
TERRY WILLEMS**

STAFF: **Administrator – Pierrette Woynarski**

CALL TO ORDER:

A QUORUM BEING PRESENT THE MEETING WAS CALLED TO ORDER BY MAYOR NICHOLSON AT 5:04 pm
Carried.

Delegation:

158/2021 Public Work Foreman's Report

Foremen will bring reports to next meeting

Carried.

159/2021 -Agenda

THIELE, ERICA That the agenda be adopted as presented.

Carried.

Business arising:

160/2021 – COVID regulations indoor events Tabled

RICHARD, ERIN Moved that council adopts the COVID regulations for all indoor events as advised by the Administrator, and accepted in principle on Wednesday, October 20, 2021. Councilor Anderson requested a recorded vote.
In Favour – Nicholson, Thiele, Willems, Richard
Against - Anderson

Carried.

161/2021 – October 13, 2021, Minutes

RICHARD, ERIN That the minutes from the Regular Meeting of Council held on October 13, 2021, be accepted, and adopted as presented.

Carried.

Financials:

162/2021 – Finances

ANDERSON, RORY That we accept and approve the Statement of financial Activities and the Bank Reconciliation, as presented. AND That the Accounts Payable including Cheque numbers 6408 - 6652 plus, EFT Manual 131-Man to 135-Man Totaling \$29, 691.91 be approved for payment and form part of these Minutes.

Carried

Correspondence:

Correspondence

- E.1 Municipal Potash Tax Sharing
- E.2 Saskatchewan's Solid Waste Management Strategy Report
- E.3 Manitou & District Regional Park
- E.4 SUMA – Update

Business Arising from Correspondence:

163/2021 - Correspondence

THIELE, ERICA That all Correspondences be accepted as presented and filed accordingly.
Carried.

Committee Reports:

- a) REACT (Terry)
- b) Cemetery (Rory)
- c) Wheatland Regional Library Board (*Peter*)
- d) Manitou Regional Park (Erica)
- e) Fire Board (Rory)
- f) Carlton Trail Health Foundation (*Peter*)
- g) MSMA (*Peter*)
- h) Housing Authority (Erin)
- i) Recreation Board (Pierrette)
- j) Revitalization committee (Erin & Erica)

164/2021 – Committee Reports

RICHARD, ERIN That council accept the oral reports as presented.

Carried.

165/2021 – Administrator Report

THIELE, ERICA That we accept the administrator's oral report as presented.
Carried.

166/2021 - Appointment of Auditor

ANDERSON, RORY *That after receiving and reviewing proposals from experienced external firms, Council has determined that the independent accounting firm of Dudley & Company LLP Of Regina, SK is qualified and experienced to provide those services; And that council hereby appoints Dudley & Company LLP to provide audit services for the Village of Drake for the fiscal year ending December 2021, and depending on the results of an evaluation in 2022, will provide services for 2022, 2023 fiscal years.*
Carried.

167/2021 - Adoption of Code of Conduct Bylaw – first reading

NICHOLSON, PETER That First Reading be given to Bylaw #2021-7 "The Municipal Employee Code of Conduct Bylaw".
Carried.

168/2021 Adoption of Code of Conduct Bylaw – second reading

THIELE, ERICA Moved that Second Reading be given Bylaw #2021-7 "The Municipal Employee Code of Conduct Bylaw".
Carried.

169/2021 - Adoption of Code of Conduct Bylaw – third reading

RICHARD, ERIN Moved that all Three Readings and that Third and Final reading be given at this meeting given Bylaw #2021-7 The Municipal Employee Code of Conduct Bylaw". And hereby adopted.

Carried.

170/2021 – Revise and Accept Employee Code of Conduct Policy & Procedure

ANDERSON, RORY Moved that Council adopts the Revised Employee Code of Conduct Policy & Procedure, to be attached to the Village of Drake HR Manual.

Carried.

171/2021 – Municipal Revenue Sharing Grant requirements

THIELE, ERICA Moved that Council of the Village of Drake confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- *Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;*
- *Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;*
- *In Good Standing with respect to the reporting and remittance of Education Property Taxes.*
- *Adoption of a Council Procedures Bylaw.*
- *Adoption of an Employee Code of Conduct Bylaw and Employee Code of Conduct Policy & Procedure revised and accepted; and*
- *All members of council have filed and annually updated their Public Disclosure Statements, as required.*

AND THAT Council authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations

Carried.

172/2021 – Resolution to authorize proceedings to request title

NICHOLSON, PETER That the Administrator be authorized to commence proceedings under The Tax Enforcement Act on any date after November 18, 2021, to acquire title for Lot C; Block 10 ; Plan 69H06519; Title No. 14818723.

Carried.

173/2021 – Next Regular Meeting

NICHOLSON, PETER Moved that the next Regular meeting of the Council of the Village of Drake be held on December 16th, 2021, at the Village office on 117 Francis Street (5:00 PM)."

Carried

Adjournment:

174/2021 - adjournment

ANDERSON, RORY That this meeting of Council now be adjourned at 6:28 p.m.

Carried.

Mayor

Administrator